



## BOARD OF DIRECTORS MEETING MINUTES

Great Divide Ambulance

Tuesday, August 26, 2025 ~ 4:30pm

Cable Community Centre

13660 County Hwy M, Cable, WI 54821

1. **Call to order** – Roy Bloom called the meeting to order at 4:38pm.
  - **Attendees:** Roy Bloom, Jack McGregor, Dale Ahlvin, Ron Gran, Jamie Holly, Monica Bigo, Anthony Lang, Laura Bjork and Amanda Chaon
2. **Approval of Minutes** – **MOTION** to approve 8/17/25 minutes made by Roy Bloom. MOTION seconded by Dale Ahlvin and carried.
3. **Service Update** –
  - Monica Bigo stated daily average runs and transfers continue to improve in numbers.
  - Anthony Lange & Monica Bigo recently interviewed two EMT's and have a possible paramedic from Superior. New employee prospects are finding us through the Great Divide Ambulance website. New employee, Windell, starts 9/1/25.
  - Anthony Lange stated all trucks are working well. A new truck is being delivered by next week. Follow ups with Renegade for Unit 5 have been difficult to acquire due to poor communication on their part and backordered parts. Tentatively be ready by 9/9/25.
  - Monica Bigo stated that Protocols are being finished and will be sent to State to approve. Monica is working on operational plan.
  - Event at Telemark, NICA, this weekend, 2,000 bikers plus spectators. 3 days, camping (not contracted). Recently added Ashland County Fair event. Telemark Spring Triathlon, not contracted even though Great Divide Ambulance Service was listed as Primary Medical provider. In future, we should have policy in place. 30 days notice.
4. **Financial Update** –
  - Laura Bjork presented that we had Tipping Policy when employees pay was minimal and the tip would go to the employees. Laura recommended that we terminate the Tipping Policy now that wages have increased and expressed the difficulty splitting up the donations at the end of the year. Monica Bigo suggested tipping money should go to hats, jackets, etc... to show appreciation to employees.
  - Discussion on email and phone access.
5. **Republic Services Contract** – Anthony Lang requested a quote for a locking metal lid. Total estimated cost every other week is \$78.08/mo, \$245.18 one-time setup fee. Difficult to get to the Dump with the increase in 911 calls. Laura Bjork states the budget can allow this expense. **MOTION** approved by Dale Ahlvin and seconded by Jamie Holly and carried.

6. **Security Cameras at the Station** – Monica Bigo presented updating station cameras. Norvado quote for services requested. Also looking into other options.
7. **Health Insurance Benefits** – The current policy states there is a 6 month probation period for new employees. New employees are responsible to have their own insurance when they start.
  - 30 day probation period proposed. Possibly switch to State insurance. **MOTION** to change policy to 30 days waiting period for new employees approved by Dale Ahlvin, seconded by Roy Bloom and carried.
  - Monica Bigo suggested that the Business Manager update employee handbook, version signing and add current employees. Update/review once a year.
8. **Credit Card Account** – Laura Bjorks personal credit card will be closed. Do any of our bank accounts have a credit card? Amazon business card?
9. **2026 Budget/Town Subsidies** – Discussed budget. Price per Parcel is staying the same.
10. **Update Resolution** – Tabled for September
11. **Review By-Laws** – Tabled for September
12. **Review Job Descriptions** – Tabled for September
13. **CLOSED SESSION: MOTION** by Roy Bloom and Dale Ahlvin to go into Closed Session at 6:50pm pursuant to S.19.85(1)(c)(d) of the WI Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the Governmental body has jurisdiction or exercises responsibility. The board will reconvene in open session to take necessary action as required and resume regular town business.

**MOTION** made by Roy Bloom and seconded by Ron Gran to reconvene to open session at 7:11pm pursuant to State Statute 19.85(1)(c)(d) to take any necessary action as required and resume regular business.
14. **Set next meeting date** – Sept 30, 2025, 4:30pm at Cable Community Centre  
**Items moved to September:**
  - Tipping Policy
  - Security Cameras (inside and out)
  - Credit Card account (Amazon)
15. Roy Bloom adjourned meeting at 7:13pm.

Minutes Presented by: Amanda Chaon, Great Divide Ambulance Business Manager