

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
APRIL 14, 2025 – 4:30 PM
CABLE COMMUNITY CENTRE
MINUTES**

Call to Order

Chairman Rowe called the meeting to order at 4:30 p.m.

Attendance: Chairman Doug Rowe, Commissioners Jeff Hurula, Bob Rasmussen, Jeff Smits, Susan Thurn, Airport Manager Mike Nichols, Treasurer Dale Kruse, Secretary Holly Holly.
Skype: Commissioner Joe Garceau

Guests

Pat Rogers, Sue Rosa

Approval of Agenda

Motion by Commissioner Rasmussen to approve as presented, seconded by Commissioner Hurula. Motion carried unanimously.

Public Comments

None

Approval of Minutes – March 18, 2025

Motion by Commissioner Thurn to approve minutes as presented, seconded by Commissioner Hurula. Motion carried unanimously.

Treasurer's Report

Expenditures were \$8,097.52. Receipts were \$4,056.01 (\$635.05, 5 fuel sales, 114.63 gal).
Balance on 03/31/25 was \$132,988.93.

Treasurer Kruse reported the total terminal restoration project costs to date are \$54,000 (since January 2022).

Treasurer Kruse has just one partial, unpaid lease to follow up on.

Motion by Commissioner Rasmussen to accept the treasurer's report and file it for audit, seconded by Commissioner Ebert. Motion carried unanimously.

Manager's Report

Mr. Nichols reported that Blake Bristow's lease has been received and is complete.

The access road and parking in front of the terminal need to be repaired. Joe Connelley estimated the repairs to be \$8,729.77; the airport is looking to have the three towns undertake the project as owners of the airport. Ideally, this can be scheduled as soon as road bands are lifted. Chairman Rowe and Commissioner Smits will work to use the tractor to smooth the gravel temporarily until repairs can be completed.

The John Deere tractor had some mechanical issues and would shut down when in reverse. Mr. Nichols called Northland Lawn and Sport and they were able to make some electronic adjustments to the PTO, which took about 90 minutes. An invoice will be sent.

The access gate to the hangar area has been repaired by Commissioner Garceau.

Mr. Nichols will arrange for the boulders to be placed when road bands are lifted.

OLD BUSINESS

Update BOA/Environmental Assessment (EA)

– **Brad Volker, Cooper Engineering, Matt Brynick, BOA - Absent**

Mr. Volker provided Chairman Rowe with a report that Bayfield County requires the Town of Cable to provide minutes to support zoning changes.

SRE Building Update - Brad Volker, Cooper Engineering, Matt Brynick, BOA - Absent

Mr. Volker reported Northwest Builders has inquired as to when funding will be available, as they would like to schedule the project. He also suggested contacting Bayfield Electric and arrange to have electricity installed before ground freezes.

Phase II Hangar - Brad Volker, Cooper Engineering

Mr. Volker said the project will be considered complete once the grass begins to grow and marking pavement can be done; both require warm weather to complete.

NEW BUSINESS

Bayfield County Board - Sue Rosa

No new updates.

Discussion and Possible Action - Andrews Hangar Construction Plan Approval

Tabled until May.

Discussion - Blake Bristow Subrogation Agreement

Mr. Bristow requested that the Commission sign a subordination agreement as part of the financing terms for his hangar expansion project. Commissioners agreed that is a standard business practice.

Motion by Commissioner Hurula to allow Chairman Rowe to sign the Subrogation Agreement after he determines there are no concerns, seconded by Commissioner Ebert. Motion carried unanimously.

Discussion and Possible Action - QTPod Contract

Mr. Nichols reported the new contract received last month was a revised contract with minor changes, which required a new signature. The contract is paid through 2027.

Automated Weather Observation System (AWOS) - Discussion to Add to ALP

Commissioner Garceau reported that the AWOS is not currently on the ALP, but according to Mr. Brynick, the system will cost \$280,000, and the direct cost to the airport would be 2.5% (\$7,000). Commissioners agreed it should be added to the ALP as a future project, as most pilots expect this service to be available. Commissioner Garceau will coordinate with Mr. Brynick to complete the necessary steps to add it to the ALP. He was also informed that the FAA supports the equipment for 15 years, but after that time, maintenance becomes the responsibility of the airport.

Discussion and Possible Action - Renewal of Chamber of Commerce Membership

The annual membership is \$175 and the commission is in agreement to renew for another year at the silver level.

Discussion and Possible Action - High Interest Checking/Savings Account

Treasurer Kruse prepared the application and requested signatures from Chairman Rowe, Vice Chair Hurula, and Commissioner Rasmussen. He will submit an application along with the minutes of this meeting.

Motion to join the Local Government Investment Pool by Commissioner Rasmussen, seconded by Commissioner Hurula, motion carried unanimously.

Correspondence

Norvado will install fiber optic in the Phase II Hangar Development area at no charge to the airport. Each hangar owner will have the opportunity to connect and subscribe if they wish.

Terminal Restoration Update

Commissioner Ebert reported significant work has been completed in the terminal. The projects yet to be completed are flooring in the main flooring area, kitchen cupboards need to be installed, and counters throughout the building will be butcher block so they all match.

Rezoning & Land Ownership

Bayfield County is in the process of completing a zoning rewrite. Currently there is not consistent zoning classification or deeds with consistent ownership verbiage on airport parcels. Ideally, the Commission would like to have a specific Airport zoning classification.

Tree Clearing

Further discussion in May 2025.

Future Airport Events

Chairman Rowe suggested combining the Grand Re-Opening of the terminal with the June 24, 2025, Fly In. The Commission agreed and suggested incorporating Libby's name into the event. Commissioner Thurn volunteered to send invitations to people within the community who have ties to the airport.

Hayward Airport 2025 Temporary Closing

Mr. Nichols reported the work is scheduled to begin May 5, 2025, and is anticipated to last approximately six weeks (mid-June). He will work with Chairman Rowe to identify some specific places for cars to be parked as well as tie down areas for airplanes to park. Hayward does not require a parking waiver for cars at the Hayward Airport. Commissioner Smits questioned if the insurance company should be notified. Due to the short time frame of the closure and each pilot carrying their own insurance, it was decided to not be necessary. It was decided that if pilots need to park off the paved area, 3CU will not provide tie downs due to liability reasons.

Fuel Price Discussion

Mr. Nichols reported that there are approximately 1,000 gallons in the tank. Commissioner Ebert inquired about the set costs associated with fuel to determine the prices, ensuring they do not incur a loss on fuel sales. Currently fuel is \$.65 over cost. Commissioners agreed to reevaluate after the next fuel delivery. Mr. Nichols stated that over the past five years, the average annual fuel sales have been 2,800 gallons; Treasurer Kruse will calculate the annual costs to use as a starting point for calculating what the markup should be.

Chairman Rowe expressed hi thanks to Commissioner Thurn for her years of service to the Airport Commission.

Items for Next Agenda:

Bayfield County Board

Discussion and Possible Action - Andrews Hangar Construction Plan Approval

Access Road and Terminal Parking Area

Correspondence

Future Airport Event

Hayward Airport 2025 Temporary Closing

Rezoning & Land Ownership
Terminal Restoration Discussion and Possible Action
Tree Clearing
Fuel Prices
Insurance Review - Commissioner Smits

Next Meeting:

Tuesday, May 20, 2025, at the Cable Community Centre at 4:30 p.m.

Adjournment

Chairman Rowe declared the meeting adjourned at 5:29 p.m.