

**CABLE UNION AIRPORT  
AIRPORT COMMISSION MEETING  
NOVEMBER 19, 2024 – 4:30 PM  
CABLE COMMUNITY CENTRE  
MINUTES**

**Call to Order**

Chairman Rowe called the meeting to order at 4:30 p.m.

**Attendance:** Chairman Doug Rowe, Commissioners Ray Ebert, Jeff Hurula, Bob Rasmussen, Susan Thurn, Airport Manager Mike Nichols, Secretary Holly Holly.

Absent: Treasurer Dale Krause

Skype: Commissioner Joe Garceau

**Guests**

Sue Rosa, County Commissioner

Rick Cochrane, John Collins, Peter Jokinen

Skype: Dennis Stieren, Pam Ruege, Brad Volker

**Approval of Agenda**

Terminal restoration work will be discussed in open session, not in closed session as indicated on posted agenda. Motion by Commissioner Ebert to approve as presented, seconded by Commissioner Rasmussen. Motion carried unanimously.

**Public Comments**

Rick Cochrane inquired about changes at Cable Airport in terms of the temporary closure of Hayward in spring 2025. There is no scheduled expansion of runway length in Cable or plans for commercial traffic per Chairman Rowe.

**Approval of Minutes – October 15, 2024**

Motion by Commissioner Hurula to approve minutes as presented, seconded by Commissioner Thurn. Motion carried unanimously.

**Treasurer's Report**

Expenditures were \$480.02. Receipts were \$22,732.00 (\$1,499.84, 270.730 gallons gas, 7 fuel sales). Balance on 10/31/24 was \$111,231.52.

Commissioner Ebert questioned how the deposits for new hangars (\$5,000) are being allocated and reserved to pay for electrical work. Commissioner Rasmussen suggested moving some money into an LGIP account to earn higher interest.

Motion by Commissioner Rasmussen to accept the treasurer's report and file it for audit, seconded by Commissioner Hurula. Motion carried unanimously.

### **Manager's Report**

Mr. Nichols reported in October that the apron was due for upgrades in 2025. After more research he discovered it was entered into the ALP in 2014, but since that time design plan changes have occurred requiring it to be readdressed with Matt Brynick, BOA.

The Gordon Correctional Facility crew finished clearing trees/brush near the south approach to the runway by the golf course, except near the condo area. The chipper was not available so chipping will be completed next spring. They also finished cutting and clearing the southwest side of the runway for approach discrepancies. The crew will return in the spring.

At this time, four leases and deposits have been received. Mike Wagner has cancelled building his hangar, but no official cancellation has been received. Mr. Mellum is interested in that lot, so Mr. Nichols will verify Mr. Wagner's cancellation and allocate the lot to Mr. Mellum. Mr. Volker said Mr. Wagner completed the FAA height requirement process and that particular application may not need to be redone by a new owner; he will verify if a name change is required on the application.

Mr. Nichols will let Chairman Rowe know when he needs assistance installing the snow blower on the tractor.

### **OLD BUSINESS**

#### **Update BOA/EA – Brad Volker, Cooper Engineering (Matt Brynick, BOA - Absent)**

The EA document is with the BOA for review. There were quite a few FAA comments and Cooper Engineering responded to each. Mr. Volker suggested that Chairman Rowe follow up with Mr. Brynick and encourage it to be forwarded to the FAA. Chairman Rowe asked when the public meeting could be scheduled for the EA. Mr. Volker does not feel it will happen in 2024 and that a meeting should be scheduled with Mr. Brynick for further discussion.

#### **SRE Building Update - Brad Volker, Cooper Engineering**

Mr. Volker stated in order for a bid opening to take place in March 2025, a contract amendment between the BOA and Cooper Engineering needs to be received. This will allow him to complete work on zoning and DNR permitting; he expects work can be completed within ten business days of receiving the amendment. Chairman Rowe will contact both Tammy Weaver, BOA Finance Department, and Mr. Brynick to expedite the contract amendment.

#### **Phase II Hangar - Brad Volker, Cooper Engineering**

Mr. Volker apologized for the amount of FOD (foreign object debris) left in the hangar area which McCabe was responsible for cleaning up. Seeding is complete and expected to germinate

this spring. McCabe's contract will remain open until grass is established, rock has been adequately removed, and the commission verifies no additional work is required in the spring.

Bayfield Electric notified Cooper Engineering of an error in electrical grounding work; work was corrected and is satisfactorily complete.

## **NEW BUSINESS**

### **Terminal Restoration Update**

John Collins is available to work on the terminal throughout the winter months. Mr. Collins shared that he does construction locally as an LLC, will provide a copy of insurance, hourly rate is \$45, available to begin working in early December, and anticipates approximately four weeks to complete indicated interior work. Commissioner Thurn verified the independent contractor 1099 can be done through the Town of Namakagon and Mr. Collins will accept payment when work is complete.

Commissioner Rasmussen said the quote for materials needed to finish the project is approximately \$8,000. Commissioner Garceua received a plumbing quote for approximately \$10,000 to install a shower and move the toilet to allow ADA access for the grab bar. Commissioner Garceau had volunteered to donate the materials for the shower and is donating \$4,800 towards the project. Commissioners Ebert and Garceau will be the contacts throughout the construction process. Commissioner Thurn will facilitate a meeting with Chris Brinker and John Collins to review work in progress. Brad Parker will continue to handle electrical work.

Chairman Rowe suggested a storage location be identified for extra materials currently in the terminal; Commissioner Garceau volunteered the use of his landscape trailer for the winter months. Commissioner Rasmussen will deliver a dumpster within the next two weeks.

Motion to hire John Collins at a rate of \$45/hour, providing insurance for a period of four weeks by Commissioner Ebert, seconded by Commissioner Thurn. Motion carried unanimously.

### **Telemark Properties - Phase I**

Commissioner Thurn distributed copies received from Telemark Properties from the Town of Cable Planning Commission. The Planning Commission recommended the Town of Cable accept the plat. Suggested stipulations for deed and purchase agreements include roads being built to town specifications, avigation easements be in place (lots 1, 2 and 3), and covenants for trees to be planted (appropriate height). There will be continued discussion and communication with Telemark Properties.

### **Hangar Plan Approval - Dennis Stieren**

Dennis Stieren's hangar will be built by Peter Jokinen, Silver Creek Post Frame, Mellen, WI and designed by Hallberg Engineering, Hayward. The hangar will be 60' x60', 19' side wall, a 3/12 pitch roof, it will be insulated, have a floor drain with a grease trap, and a retention tank. Mr.

Jokinen is waiting for the engineer's final plan before filing with the FAA, due to the 3/12 roof pitch which may change the width of the hangar door. Mr. Jokinen shared color samples with the commissioners which were acceptable and indicated that wainscoting will be added to match existing hangars. Renderings have been emailed to the commissioners and permits are being requested. Butterfield Well Drilling intends to locate a well between lots 11 and 12 to share costs between hangar owners. A proposed 1,000 gallon propane tank will be located south of lot 3.

John Pohl is working with a well driller to determine how to connect interested parties. Commissioner Garceau asked if the well will have an inverter on it and if it needed to be heated. Mr. Stieren does not believe it does.

Motion to accept Dennis Stieren's hangar proposal as presented by Commissioner Garceau, seconded by Commissioner Hurula. Motion carried unanimously.

**Lease Agreement - Discussion and possible action for December 31st deadline**

Chairman Rowe presented the following letter to be sent to prospective hangar owners:

*November 20, 2025*

*To: Prospective 3CU Phase 2 Hangar Owners*

*From: 3CU Airport Commission*

*Subj: Hangar Lease Signing Deadline*

*To all concerned,*

*Due to the continued demand for hangars at 3CU, the Commission has voted to require prospective hangar owners who have verbally committed to a hangar lot to sign the lease agreement and send a check for \$5,000 (electric hookup fee) by December 31, 2024. If the lease agreement and check are not received by that date the lot will be made available to other interested parties.*

*If the prospective owner elects to not build after the lease agreement and \$5,000 payment are made, he or she will be refunded \$4,000.*

*If you have already signed the lease and sent the payment, thank you, and disregard this letter.*

*Thank you for your interest and support of 3CU.*

*Respectfully,  
Doug Rowe*

*3CU Commission Chair*

Motion by Commissioner Ebert to send the letter as presented to prospective hangar owners, seconded by Commissioner Rasmussen. Motion carried unanimously.

**Bayfield County Board Update**

Sue Rosa reported Bayfield County is budgeting \$15,000 for Cable Union Airport for 2025.

**Correspondence**

Chairman Rowe received a letter informing David Green, BOA Director, has recently been put on assignment elsewhere within the Department of Transportation. Per Mr. Volker, Matt Messina and Mark Graczykowski have left the BOA within the past month. Tammy Weaver, Finance Department, is the best contact until a replacement is named for Mark Graczykowski.

**Tree Clearing**

The Gordon Correctional Facility will be contacted in the spring to continue clearing work.

**Hayward Airport 2025 Spring Temporary Closure**

Nothing at this time.

**Truck Discussion for Snow Plowing**

Commissioners agree to wait a year or two to address the purchase of a truck for snow plowing.

**Budget**

Commissioner Thurn reported contingency funds are currently \$15,190 - Town of Drummond, \$13,500 - Town of Namakagon, and \$26,800 - Town of Cable. Further discussion on the 2025 budget to be held in December.

**Closed Session**

Discussion moved to December meeting

**Items for Next Agenda:**

Telemark Properties - Phase I

Bank Discussion - Seek a High Interest Checking/Savings Account

BFI - Discussion and Possible Action

Bayfield County Board

Budget

Correspondence  
Hayward Airport 2025 Temporary Closing  
Lease Agreement  
Rezoning & Land Ownership  
Terminal Restoration Discussion and Possible Action  
Tree Clearing

**Next Meeting:**

Monday, December 16, 2024, at the Cable Community Centre at 4:30 p.m.

**Adjournment**

Chairman Rowe declared the meeting adjourned at 5:46 p.m.