

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
APRIL 16, 2024 – 4:30 PM
CABLE COMMUNITY CENTRE**

MINUTES

Call to Order

Chairman Rowe called the meeting to order at 4:30 p.m.

Attendance: Chairman Doug Rowe, Commissioners Ray Ebert, Jeff Hurula, Bob Rasmussen, Susan Thurn, Airport Manager Mike Nichols, Treasurer Dale Kruse, Secretary Holly Holly.
Absent: Commissioner Joe Garceau.

Guests

Steve Nordquist - Assessor, North Country Assessment Services
Sue Rosa - County Representative
Pat Rogers - Hangar Owner
Mike Wagner - New Hangar Owner
Steve Bruss - New Hangar Owner
Mike Delegan - Heritage Family Forestry

Approval of Agenda

Motion by Commissioner Hurula to approve as presented, seconded by Commissioner Rasmussen. Motion carried unanimously.

Public Comments

Sue Rosa introduced herself as the newly elected County Supervisor for District 13 and has been assigned to be the Airport Representative. She requested a meeting with Chairman Rowe to familiarize herself with the Airport Commission and how she can best represent it to the County Board.

Hangar owners Mike Wagner, Pat Rogers, and Steve Bruss were in attendance to learn more about the change in personal property tax and timeline for Phase 2 Hangar Expansion Project.

Approval of Minutes – March 19, 2024

Motion by Commissioner Rasmussen to approve minutes as presented, seconded by Commissioner Thurn. Motion carried unanimously.

Treasurer's Report

Expenditures were \$3,494.39. Receipts were \$28.44 (\$24.20, 4 gallons gas, 1 fuel sale).
Balance on 3/31/24 was \$111,635.83.

The airport courtesy car had new tires and a number of other repairs done, some that were unexpected.

Motion by Commissioner Hurula to accept the treasurer's report and file it for audit, seconded by Commissioner Ebert. Motion carried unanimously.

Manager's Report

Mr. Nichols reported Mike Wagner has signed a lease to build a new hangar. Joe Hickey has signed the lease transfer and purchased the Nelson hangar.

Tree removal required to proceed with Phase II of the hangar development area has been completed by Commissioners Garceau and Ebert. A brush pile will be taken care of when weather allows and equipment is available. Brushing will commence as the snow is gone.

The gravel road leading to the hangars is getting rough and will need grading or additional gravel. Mr. Volker confirmed the road will be paved during the Phase II expansion, most likely late in 2024. Unfortunately, the road way near the terminal cannot be added to this project.

OLD BUSINESS

SRE Building Update/Update BOA/EA – Matt Brynick

Mr. Messina announced that Mr. Brynick will be gradually taking over as the BOA Project Manager. He has over 15 years of experience with the FAA.

Mr. Messina reported ALP is waiting for final approval. Final plans submitted last week by Mr. Volker and a bid date for Phase II hangar development area can be set once the FAA has approved (they request a 45 day timeframe to approve). Mr. Volker is hopeful it will be less than 45 days and that will allow a bid date to be set, he will contact the FAA to see where they are in the process.

Cooper Engineering is working on specifications for the SRE building and is about 80% complete, it will then be forwarded to Tom Westlund, who will produce architectural plans for review. An electrical plan application and \$200 fee paid to Bayfield County Electric is necessary as part of the environmental impact for the National Park Service. The Commission agreed that to keep the process moving forward, the Commission will pay the \$200 and Chairman Rowe and Commissioner Hurula will work to complete the application.

Cooper Engineering Update - Brad Volker

Mr. Volker confirmed the most recent tree clearing will allow the project to continue moving forward. He also reported the alternatives analysis of the EA is almost complete and is hopeful

the public meeting will still happen this year. Crack seal and pavement marking will be open to bid this week.

NEW BUSINESS

Airport Operation Ordinance

Commissioner Thurn made a motion to approve the Airport Operation Ordinance, seconded by Commissioner Rasmussen. Motion carried unanimously.

The Town of Drummond and Cable have approved the ordinance and Commissioner Rasmussen will take it to the Town of Namakagon's April 16th meeting and return the completed document to the Town of Cable on Wednesday, April 17th.

Future Airport Events

The Young Eagles event is scheduled for Saturday, August 3, 2024.

Hamburger Social

The Hamburger Social will be held on Tuesday, June 25th at 5:00 p.m. Kay Rowe and Kerri Nelson will organize the event. Commissioner Rasmussen will take care of burgers, buns, grill and canopy (from the bike race event). He will also donate two large round tables to be used for events.

Personal Property Tax

Assessor Steve Nordquist explained the state now requires all buildings to be assessed to the landowner on which the building is located. The only exception is to have each building surveyed individually, which is a costly process. Mr. Nordquist will provide the assessed value of each hangar, Treasurer Kruse will calculate each individual hangar owner's tax due, and collect the funds. This will require amending the hangar lease agreement. A draft amendment will be reviewed at the May meeting.

Terminal Restoration Update

No new updates.

Tree Clearing

Commissioner Hurula arranged for the Gordon Correctional Facility crew to do more tree clearing for two weeks in August 2024. Commissioner Garcaue did a great job clearing trees in the past few weeks in order to stay on schedule for Phase II to continue. Mr. Volker stated the contractor can take care of cleaning up the brush and can also remove brush less than three inches in diameter as part of the project. Commissioners Garceau and Ebert continue to address tree obstructions on airport property as their time allows. The Commission is grateful and committed to reimbursing these gentlemen for the use of their machinery.

Items for Next Agenda:

Cable Rod & Gun Club - Signage

Future Airport Events

Hamburger Social

Terminal Renovations

Tree Clearing - Reimbursement for April 2024 Clearing

Update Lease Agreement - Personal Property Tax

Next Meeting:

Tuesday, May 21, 2024, at the Cable Community Centre at 4:30 p.m.

Future meetings will be scheduled on the third Tuesday of each month whenever possible.

Adjournment

Chairman Rowe declared the meeting adjourned at 5:32 p.m.