

**CABLE UNION AIRPORT  
AIRPORT COMMISSION MEETING  
WEDNESDAY, DECEMBER 6, 2023 – 4:30 PM  
CABLE COMMUNITY CENTRE**

**MEETING MINUTES**

**Call to Order**

Chairman Rowe called the meeting to order at 4:31 p.m.

**Attendance:** Chairman Doug Rowe, Commissioners Ray Ebert, Joe Garceau, Jeff Hurula, Bob Rasmussen, Susan Thurn, Airport Manager Mike Nichols, Treasurer Dale Kruse, Secretary Holly Holly.

**Guests**

John Sill

Brad Volker, Cooper Engineering

Matt Messina, BOA

**Approval of Agenda**

Motion by Commissioner Rasmussen to approve as presented, seconded by Commissioner Hurula. Motion carried unanimously.

**Approval of Minutes – November 15, 2023**

Motion by Commissioner Hurula to approve minutes as presented, seconded by Commissioner Ebert. Motion carried unanimously

**Treasurer's Report**

Expenditures were \$14,807.25. Receipts were \$8,479.64 (\$451.84, 76.69 gallons gas, 4 fuel sales). Balance on 11/30/23 was \$92,598.48.

Treasurer Kruse will send invoices to each town and Bayfield County for 2024 budget contributions; requesting \$10,000 from each entity. Motion by Commissioner Hurula to accept the treasurer's report and file it for audit, seconded by Commissioner Rasmussen. Motion carried unanimously.

**Manager's Report**

SCH has been contracted by BOA to do pavement maintenance on the runway in 2024 and they were recently onsite to view the project needs. Paint will be done at the same time as the sealing.

Appreciation to Jay Andrews for using his Hangar Expansion Project to store the snow blower and other implements while awaiting construction of the SRE building.

There are currently eleven aircraft housed at the Cable Union Airport.

### **Public Comment**

John Sill was in the area and interested in hearing what was happening at the Cable Union Airport.

Commissioner Rasmussen suggested making a memorial contribution in honor of former Commissioner Nelson. Commissioner Rasmussen will find out what memorial funds Mrs. Nelson is supporting and the Commission will decide which to donate to at the January meeting.

## **OLD BUSINESS**

### **Update BOA – Matt Messina**

Mr. Messina and Mr. Nichols discussed the need for runway painting and crack seal to be done and he is confident it can be completed with either the SRE building project or the Phase 2 Hangar Expansion Project.

Chairman Rowe questioned if thresholds need to be in place and Mr. Messina said it was not necessary.

Mark Graczekowski notified Chairman Rowe regarding available federal dollars from 2020-2021 which is being directed to the Cable Union Airport for the Phase 2 Hangar Expansion Project. The commission expressed their gratitude for the BOA's consideration.

### **EA Update/Hangar Expansion – Brad Volker**

Amy and Malory, BOA, are collaborating with Cooper Engineering and writing the EA Update. Chairman Rowe asked when public meetings would be possible with a preferred alternative; Mr. Volker proposed January 2024 as it is not necessary to go to the FAA prior to sharing with the airport commission. A separate meeting may need to be set from the typical monthly meeting.

Environmental team is working on wrapping up DNR requirements and will be requesting Cooper Engineering to assist with Phase 2 of the Hangar Expansion Project, bidding documents should be to Mr. Messina by the end of December, and bidding could open by February 15, 2024.

## **NEW BUSINESS**

### **2024 Budget**

Commissioner Thurn and Treasurer Kruse will incorporate salary increases into the 2024 budget proposal and present the budget for approval in January 2024.

**Airport Operation Ordinance**

Discussion included details regarding adequate distance between hangars, distance for hangars from center of taxiways. It was requested that page numbers be added to the document. Due to time constraints, additional discussion will take place at the January meeting.

**SRE Building Update**

Mr. Messina’s office will execute the contract by mid January 2024. Cooper Engineering is beginning work even prior to having a contract being in place. Surveyor was on site at the airport doing some preliminary work. Critical factor in timing will be working with the Park Service and being able to determine the building footprint.

**Terminal Restoration Update**

Commissioner Thurn did some clean up inside the terminal. The lobby area is now more usable, but the terminal will remain closed to visitors as there are still construction materials in the building and Mr. Nichols will be working on more demolition throughout the winter (removing the chimney and possibly the paneling).

Outside outlets will be complete next spring per Commissioner Hurula. Mr. Brinker will be available to resume work in summer 2024. Supervisor Hambrick has stopped in periodically to make suggestions on what work can be done. A dumpster was requested, but the cost has gone up significantly due to Thompson’s closing and waste needing to be hauled to Iron River. Commissioner Ebert has a dump trailer that may be available. He will coordinate with Mr. Nichols.

**Future Airport Events**

None at this time.

**Telemark Properties, LLC**

Commissioner Garceau will organize a work day to take down the large tree on the Telemark Properties parcel that was not able to be cut down by the Gordon Correctional Facility crew.

**Items for Next Agenda:**

- |                      |                                  |
|----------------------|----------------------------------|
| Commission Elections | Phase 2 Hangar Expansion Project |
| Budget 2024          | Airport Operation Ordinance      |
| Tree Clearing        | Terminal Renovations             |
| SRE Building Update  | Future Airport Events            |

**Next Meeting:**

Wednesday, January 17, 2024, at 4:30 p.m. at the Cable Community Centre.

**Adjournment**

Chairman Rowe declared the meeting adjourned at 5:52 p.m.