

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
MONDAY, SEPTEMBER 18, 2023 – 4:30 PM
CABLE COMMUNITY CENTRE**

MINUTES

Call to Order

Chairman Rowe called the meeting to order at 4:31 p.m.

Attendance: Chairman Doug Rowe, Commissioners Ray Ebert, Jeff Hurula, Bob Rasmussen, Sue Thurn; Airport Manager Mike Nichols, Treasurer Dale Kruse; Secretary Holly Holly.

Guests

Kay Rowe, Lora Boley, Joe Garceau

Approval of Agenda

Motion by Chairman Rowe, to add “Discussion on New Commissioner” to the agenda under New Business and approve as amended, seconded by Commissioner Rasmussen. Motion carried unanimously.

Approval of Minutes – August 22, 2023

Motion by Commissioner Rasmussen to approve the August 22, 2023, minutes as presented, seconded by Commissioner Hurula. Motion carried unanimously.

Treasurer’s Report 8/1/23-8/30/23

Expenditures were \$4,888.99. Receipts were \$56.16 (\$2,593.63 - 12 fuel sales). Balance on 8/31/23 was \$107,955.33

During the month of September, Treasurer Kruse has received a check for insurance claim of \$10,000 for the SRE building. Receipts from bike race invoices are still outstanding.

Commissioner Rasmussen submitted receipts for purchased gates and invoice from Town of Namakagon for terminal waste. Invoice received from DOT for \$2,000, but no specific project is referenced; Mr. Kruse will work with DOT to determine which project it is for. Mr. Kruse asked commissioners to text a picture of receipts to him so he can pay invoices in a timely manner and apply to the correct budget item. The airport does have a charge account at L&M.

Chairman Rowe made a motion to pay Commissioner Ebert \$50 to cover fuel for picking up the brush hog in Rice Lake, seconded by Commissioner Rasmussen, approved unanimously.

Motion by Chairman Rowe to accept the treasurer's report and file it for audit, seconded by Commissioner Hurula. Motion carried unanimously.

Manager's Report

Two security gates were purchased by Commissioner Rasmussen. Joe Garceau thought the gates could be near the picnic tables which prevents access to the grass runway, but allows access to the terminal. It may require a rock or two on either side of the gate which are available through the Town of Cable. There will be a need for a post to mount the gate on. Commissioners Rasmussen and Ebert will source posts and Chairman Rowe will assist with installation on Saturday, September 26, 2023. Commissioner Rasmussen will have Diggers Hotline return and remark the area. At this same time, they will dig the trench for power to the storage building.

Steve Bruss, Dayton, MN, has signed two new leases (two building sites) and intends to keep at least one of his four planes in Cable. Mr. Nichols referred him to Mr. Volker who will stake out new buildings before Phase 2 begins. There are two more individuals interested in building hangars.

New brush hog is working very good at removing small brush.

Propane has been secured through Midland for \$1.38/gallon per Commissioner Rasmussen.

Mr. Nichols verified with Commissioner Rasmussen that the following parts are available to be picked up at Tractor Central in Rice Lake: tractor window for the door, two extra blades for the brush mower. Mr. Nichols will arrange to pick up the items.

Applied Pavement did a pavement assessment this past week. It will be mailed directly to Mr. Messina and he will share with the commission later.

Public Comment

Lora Boley would like approval to install 24" of river rock on either side of their hangar to prevent dirt from splashing on the building when water runs off the roof. Commission agreed that is not an issue as it helps to protect the building. Joe Garceau agreed that he would also be interested in adding rock around his hangar.

OLD BUSINESS

Update BOA – Matt Messina Absent

EA Update/Hangar Expansion – Brad Volker Absent

NEW BUSINESS

Airport Operation Ordinance

Chairman Rowe requested each commissioner review the ordinance before the next meeting and be prepared to make recommendations. After discussion of all suggestions, it will be determined how to proceed with notifying Towns.

Fall Bike Races

WI Interscholastic Cycling League and Fat Tire Races went smoothly over the past few weekends. The Interscholastic League did use the upper lot for camping, which was not part of the agreement. This will be addressed next year if they inquire about parking at the airport. Lora Boley reported a person was observed riding their bike on the runway during the Fat Tire Race and a sheriff's deputy was later seen on site.

Pancake Breakfast – September 30, 2023

Kay Rowe requested Mr. Nichols set up tables, chairs, and coffee maker. Commissioner Rasmussen will secure pancake mix, sausage links and griddle with LP gas tank. He will also talk with Lions Club about borrowing a few extra tables and Chairman Rowe will help haul those the day before. Kay will be sure all other supplies are purchased (syrup, butter, juice, coffee, deviled eggs, applesauce). Everyone should meet at 7:00 am and be ready to serve at 8:00 am. Kay will make a sign letting pilots know it is Fall Fest in Cable and the courtesy car is available for use. Commissioner Ebert offered to transport pilots into town if interested.

SRE Building Update

\$10,000 insurance claim has been received. Chairman Rowe received a call from National Park Service verifying the airport intent is to replace the building, which he confirmed. He will confirm this communication with Mr. Volker.

Commission received plans from Mr. Volker via email and they were well received. No further discussion.

Storage Building Update

Commissioner Hurula hopes to have power to building by the end of September.

Terminal Restoration

Commissioner Thurn reported the exterior work is almost complete. Project is over budget, but Chris Brinker has been working on soffit and fascia so the building is ready for siding. Unfortunately, there is not a person available to lead the siding project. The siding has been received and is able to be left at Cable Lumber until the end of September. Commissioner Thurn has been sourcing insurance for the building and has discovered the quote is impacted by the fact that the building does not have siding installed. Commissioner Rasmussen will check with Jeff Jones to side the building yet this fall. Commissioners Rasmussen, Hurula, and Ebert will decide whether to hire Jeff if he is available.

Tree Clearing

The Gordon Correctional Crew will be on site in November to clear trees. A portable toilet has been requested by the correctional facility; Mike will investigate rental for November 3-20, 2023. The crew will chip if a town chipper and supervisor are available to supervise. The Town of Cable chipper is not safe to use according to Joe Connely. Commissioner Rasmussen spoke with a Town of Spider Lake representative who was willing to share equipment and they have a new chipper available. The project is estimated to cost \$5,000 if the maximum crew is available for the maximum number of days (12 men with 8 chainsaws for 10 days).

Toro Parts Mower

Mr. Nichols has not heard on the offer to purchase for \$500.

2024 Budget

Commissioner Thurn reported the most pressing issue is deciding what the airport should request from each town. The typical amount is \$10,000 annually, Town of Cable also gives \$5,000 to a contingency fund, Commissioners Rasmussen and Hurula will check with their respective towns on what they intend to contribute to the contingency fund.

Commissioner Hurula requested that a specific line item be dedicated to tree clearing for 2024 unless the Airport Maintenance line item will cover the tree clearing. He is requesting \$5,000 for tree clearing.

Discussion on New Commissioner

Chairman Rowe asked Joe Garceau to represent the Town of Drummond as an Airport Commissioner filling the position vacated by Kelly Nelson. Mr. Garceau questioned if he would also represent the Hangar Owner Association and Chairman Rowe clarified that the airport is owned by the Towns of Cable, Namakagon, and Drummond. Mr. Garceau accepted the appointment.

Next Agenda:

Phase 2

Budget2024

Airport Operation Ordinance

Tree Clearing

Terminal Renovations

SRE Building Update

Next Meeting:

Monday, October 16, 2023, at 4:30 pm at the Cable Community Centre.

Adjournment

Chairman Rowe declared the meeting adjourned at 5:40 p.m.