

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
THURSDAY, APRIL 27, 2023
CABLE COMMUNITY CENTRE**

MINUTES - Draft

Call to Order

Chairman Rowe called the meeting to order at 4:34 p.m.

Attendance: Chairman Doug Rowe; Commissioners Ray Ebert, Jeff Hurula, Kelly Nelson, Bob Rasmussen; Airport Manager Mike Nichols; Treasurer Dale Kruse; Secretary Holly Holly. Commissioner Thurn was absent.

Guests:

Deanne Allen, Former Secretary
Brad Volker, Cooper Engineering
Matt Messina, BOA

Approval of Agenda

Motion by Commissioner Rasmussen, seconded by Commissioner Nelson to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes – March 29, 2023

Motion by Commissioner Rasmussen, seconded by Commissioner Nelson to approve the March 29, 2023 minutes as presented. Motion carried unanimously.

Treasurer's Report

First quarter fuel sales were 100.26 units for \$603.28. The balance of both accounts is \$148,102.25 which includes the tractor insurance settlement of \$27,072.95. All expenses have been paid through April 26, 2023. Tractor repair bill received by Commissioner Rasmussen in the amount of \$7327.21 to be paid when tractor is picked up.

Motion by Commissioner Nelson, seconded by Commissioner Ebert to accept the treasurer's report and file for audit. Motion carried unanimously.

Discussion on the monthly Norvado bill clarified that it covers a landline phone, internet and dedicated internet connection for fuel pumps.

A new insurance policy has been received and can be reviewed if interested.

Dale received several admission tickets for the Reedsburg Fly In on June 4, 2023, and made them available to anyone interested in attending.

Manager's Report

Purchase of a storage container as a temporary storage solution for tractor and mowing equipment with possibility of being sold in the future if no longer needed was discussed. Roger Rockenbach does not sell containers. Wiscontainer, Sarona/Elk Mound, sells containers that are painted and water tight. Dimensions available are 20' (\$4,200) and 40' (\$6,500), delivery is an additional cost. Commissioner Rasmussen thought a high cube would be necessary, 8' high for tractor to fit. Additionally, a ramp would be required.

Commissioner Rasmussen presented the idea of building a shed on skids that could be moved and/or sold in the future. Dimensions would be 12'x24', 2x4 construction, no floor, metal outside, one foot overhang, overhead door with electric opener, and built with volunteer labor for an approximate cost of \$7,221. Matt Messina confirmed there is no issue for a building to be constructed if the airport is paying for it in full from its own funds. Commissioner Thorn confirmed by telephone that projects under \$25,000 do not require public bid. Commissioner Rasmussen will check on building permit requirements. Mike will verify if 12'x24' will be large enough for tractor and mowing equipment.

Motion by Commissioner Nelson to purchase materials to build a storage shed contingent upon no issues with needing to bid, seconded by Commissioner Hurula. Commissioner Nelson amended motion for cost of materials for shed not to exceed \$10,000, and that Commissioners Ebert and Hurula will coordinate with Commissioner Rasmussen to verify size necessary dimensions of building, Commissioner Hurula accepted the amendment. Motion carried unanimously with Commissioner Rasmussen abstaining.

Commissioner Rowe spoke with Ben Poppe regarding openings to airport property made for Birkie participants. Mike reported that neither gate installed by the airport was used despite being open. Commissioner Nelson thought the location of the gates offered good traffic flow and preferred to keep the gates. Ben Poppe was willing to gate new openings made. Commission consensus was to keep existing gates as they are. Mike will obtain a key for the new gates.

There are areas of grass that were damaged over the winter and may need to be reseeded. Mike will obtain an estimate from Rick Gruel and notify commissioners prior to the May meeting so work can be completed in a timely manner.

Date for the Wisconsin Flying Hamburger Social was set for June 20, 2023, at 5:00 p.m.

Approximately six to eight individuals have expressed interest in building hangars. Brad Volker and Matt Messina agreed that a realistic time frame for construction would be summer of 2024. Discussion regarding electric fees for individual hangars resulted. Phase I did not include electricity to meter board. Brad Volker will confirm electric fees.

Mike spoke with Joe Connelly, Cable Town Road Supervisor, regarding brushing required areas and Joe was not sure when the town crew would be available to do this. Mike will contact Dale Jerome and determine if he is still available to contract this type of work.

Public Comments

Deanne Allen thanked the group for being so nice to work with and enjoyed her time as Airport Commission Secretary. She is glad to help with future fly ins. Keys for file cabinets will be available by next meeting and files will be moved from the town hall to the Community Centre.

OLD BUSINESS

Update BOA – Matt Messina

Matt has received the Commission's petition and eligibility statement and is waiting on final approval which is expected by mid-May. Commissioner Rowe reiterated priorities of security gate and hangar. Matt confirmed petition is acceptable and a funding meeting will be upcoming to plan for timing of each project. Review of CID and a meeting will be scheduled once accepted.

EA Update/Hangar Expansion

Brad Volker reported the draft EA is expected by the end of May.

UW Milwaukee is working on a determination of how air space clearing will affect two properties as having historical landmark classification. Cable Union Airport is considered an historical landmark and the Johnson farmstead on Highway M is being evaluated. There is possibly not enough information available to deem the Johnson property historical so UW Milwaukee is conferring with the state. Due to the use of federal funds for improving the airport, it is necessary to work with the state to verify historic landmarks.

There is an agreement in place with Ben Poppe to clear trees at the end of Runway 8, so Commissioner Rowe proposed combining that project with other needed clearing. The goal would be to complete all needed clearing in 2023. Commissioner Rasmussen asked if clearing at the new hangar locations could also be included. Ben Hershey, Hershey Biomass, conducted a site visit April 22, 2023, and it was determined the clearing to be done did not meet their requirements for biofuel (4-6" diameter). This would have been a no-cost option for the airport.

Commissioner Rowe contacted James Bolen, but has no further info on the Telemark Golf Course property at this time.

NEW BUSINESS

Airport Overlay Map

Deanne Allen provided old notes from the Cable Planning Commission which included maps that may be helpful.

Brad Volker offered to meet with commissioners and add GIS overlay of property lines on county map provided by Karl Kastrosky. Commissioner Rowe will schedule a time with Brad to complete this.

Map Reimbursement for Karl Kastrosky

Commissioner Rowe will find out the cost of the map to reimburse Kastrosky. Tabled until next meeting.

Commission Emails

Each commissioner agreed to establish a unique email so they are not using personal email accounts for airport business. Secretary Holly will update contact list and send to all parties.

Tractor Repair Update

Commissioner Rasmussen received the bill for the tractor repairs with additional lights needed and a sensor replaced at a cost of \$497.30. Lawn mower arms have been ordered, but have not yet been delivered to the dealer. The snowblower shoot will be green, not yellow, as green is the only color it is produced in. Commissioner Rasmussen will clarify if arms are included in final bill and verify at the May meeting. Commissioner Rasmussen will arrange for pick-up of tractor and arms when the arms arrive.

Motion to compensate Commissioner Rasmussen \$150 for travel to Cameron, WI, to pick up tractor was made by Commissioner Hurula, seconded by Commissioner Rowe. Motion carried unanimously.

Libby Hangar Update

Commissioner Rowe stated there are additional sources of funding for equipment and building in addition to the \$12,000 insurance claim. Insurance company does require claims to be settled within two years, December 2024, and significant progress must be demonstrated.

Airport Ordinance

No update

Items for Next Agenda

Reimbursement to Karl Kastrosky for map

Airport Overlay Map

Tractor Repair

Libby Hangar Update

Airport Ordinance

WI Flying Hamburger Social (flyinghamburgersocial.com) 6/20/23

Next Meeting: Tuesday, May 23, 2023 at 4:30 p.m. at Cable Community Centre

Adjournment

Chairman Rowe declared the meeting adjourned at 5:45 p.m.