

TOWN OF NAMAKAGON
For - TOWN BOARD MEETING–Tuesday, April 12, 2022
At - NAMAKAGON TOWN HALL – 7:30pm
MINUTES

Chairman Rasmussen called the meeting to order at 7:30pm. Present were Chairman Rasmussen, Supervisors Jack McGregor and Jim Krueger, Treasurer Arlene Skultety, Clerk Laura Bjork and 8 others.

The agenda was posted at the Town Hall and on the website and the Daily Press was informed. The Pledge of Allegiance was recited.

The minutes from the March meeting was presented. MOTION made by Supervisor Krueger to dispense the reading of the Town Board minutes and approve them as presented. MOTION seconded by Supervisor McGregor and carried.

The Financial Report was read by Treasurer Skultety; checks approved and signed #4413 through #4458. Town Financials are available to the public upon request to the Treasurer.

Comprehensive Planning Report – No report.

Library Report - The Library report will be posted on the website.

Presentation from Delmore Consulting – Jeff Delmore from Delmore Consulting gave a presentation. Delmore Consulting is a company based out of WI Dells and works with town boards across the state with their road systems, including road review, inventory, assessments, mapping, condition reports and grant and bidding help. After the presentation, he gave a proposal based on the mileage of the roads in the town. The cost for road surface mapping and condition report is \$7,900. The cost for sign inventory is \$7,600, and culvert inventory \$8,200. The total initial cost is \$23,700. The information that is given from Delmore Consulting would be owned by the township. Moving forward from there, annual fees would be bidding and grant help and updates at \$4,500, but depending on what you need, it may decrease to half.

WisDOT Federal Bipartisan Infrastructure Law (BIL) Funding – There was discussion about applying for the BIL funding for Garmisch Road. The application date is June 3rd. Jeff Delmore stated that there is 8 million available for non-urban municipalities with less than 25,000 population. That is not very much when considering the 1,800 municipalities that are eligible. The likelihood of getting something is slim. The project should be simple and straightforward. There is mandated state letting and there are state reviews, which complicates the funding. Jeff Delmore suggested applying for TRIP D funding rather than BIL funding on Garmisch Road.

Open bids for Birch Bend Road and McCann Road – One bid was received from Northwoods Paving for \$82,791.34. Alternate options, adding 3” base \$22,056.16. and also shouldering \$5,349.95. MOTION made by Supervisor Krueger to accept the bid from Northwoods Paving for resurfacing of Birch Bend and McCann Springs Rd. for \$82,791.34. MOTION seconded by Supervisor McGregor and carried. The Town Board noted that the add-ons should be bid out, so they can add them to the project.

Sign Board at corner of County Hwy D and County Hwy M – Heather Ludzack presented information on redoing the sign. She stated that the Chamber would cover the cost of the sign and would only need to utilize some labor from the road crew. The sign will be pressure washed and repainted. The sign is approximately 60 years old, and the vintage look will remain the same. Businesses are willing to pay for their signs to be replaced.

MOTION made by Supervisor Krueger to go ahead with sign restoration to maintain the vintage look with the Chamber. MOTION seconded by Supervisor McGregor and carried.

2022 Bayfield County Health Infrastructure Grant – Clerk Bjork presented a grant for 2022 to continue the fitness park next to the Town Hall. Chairman Rasmussen mentioned that some residents have mentioned it would be beneficial to have a pickleball court installed. The Town Board agreed that it should be considered when re-surfacing the parking lot. There was a suggestion of putting the pickleball court over by the propane tank away from the parking lot. MOTION made by Supervisor Krueger to apply for the Bayfield County Health Infrastructure Grant to add 5 to 8 pieces of equipment in 2023 to the fitness park with the addition of future planning to include a pickleball court. MOTION seconded by Supervisor McGregor and carried.

MSHA Town of Namakagon Part 46 Training Plan – A Mine Safety Training Plan was presented. The training plan is required to attend MSHA training. It was noted that without a permit, people cannot get out of the vehicle at the pit. MOTION made by Supervisor McGregor to approve the Town of Namakagon Part 46 Training Plan. MOTION seconded by Supervisor Krueger and carried.

Norvado Email Platform/Price Change – It was discussed that there was no change that anyone needed to do, but just an increase from \$1 to \$2 per email in fees. There was discussion on changing email addresses to a free provider. There was discussion of a Fire Department email. No changes were made.

American Rescue Plan Act Funds – The reporting date for ARPA funds is April 30th. The town discussed what the funds would be used for. MOTION made by Supervisor Krueger to use ARPA money on a generator for the Town Hall, Town Shop, Fire Department building, and the building used for the groomers as it is a location for a town emergency shelter. MOTION seconded by Supervisor McGregor and carried.

LocalGovU/Lexipol Training Portal – Clerk Bjork attended two meetings with Lexipol; one with the Fire Department and Ambulance representative in attendance. This company offers training and also administrative assistance with policies and procedures and grant writing. The training would cost approximately \$30/person for access to over 3,300 courses. The help with policies and procedures would cost \$2,408.05. This is information and bulletins only. The grant finder subscription would cost \$1,015.75. To utilize help in the policies and procedures would cost up to \$11,326.00. This is a discounted price of 15% only if the Fire Department signs up as well. Supervisor McGregor questioned if this would qualify the town for an insurance discount being a part of the program. Gordon Graham was originator of Lexipol, and he is very knowledgeable in risk management. The Town of Mason Fire Department has signed up with this company. Dave Haan stated that the Fire Department is not interested at this time. The Town Board agreed not to pursue a contract.

Appointment of Plan Commissioner member to fill a term 5/2021 through 4/2024 – The Plan Commission will be meeting on April 13th to discuss this appointment. The Town Board will wait for a recommendation from the Plan Commission. It was noted to add commissioners to the website along with their terms of office.

Chairman Rasmussen appointed Lisa Arthur and Kathy Sill as Election Workers for 2022-2023.

Review Correspondence

Chairman Rasmussen stated that he was contacted by a resident from Missionary Point who inquired about building a pickleball court at the Town Hall.

Rumble on the Lake Sponsorship – MOTION made by Supervisor McGregor to support Rumble on the Lake with \$250. MOTION seconded by Supervisor Krueger and carried.

10th Annual Epic Bike Festival Sunday, June 5 2022 usage of roads – MOTION made by Supervisor Krueger to allow usage of Town of Namakagon roads for the 10th Annual Epic Bike Festival Sunday, June 5, 2022. MOTION seconded by Supervisor McGregor and carried. There was discussion about an event policy addressing Fire Department and ambulance coverage.

CAMBA Sponsorship – MOTION made by Supervisor Krueger to support CAMBA with \$250. MOTION seconded by Supervisor McGregor and carried.

Supervisor Krueger received communication from David Schlabowske, organizer of the Hungry Bear 100 gravel race, to be held on May 14th, if there were any permits needed to use town roads for the race. The answer from the board was no. Supervisor Krueger will relay the message.

Public Comment – None.

Set date for the next Board meeting May 10, 2022 @ 7:30pm.

Plan Commission meeting, May 4, 2022 @ 7pm

Community Dinner Thursday, May 5, 2022 @ 6pm.

Annual Town Meeting Tuesday, April 19, 2022 @ 7pm.

Board of Review Thursday, May 26, 2022 5pm to 7pm.

Road Clean up date May 14, 2022 at 4:30pm

MOTION made by Supervisor Krueger to go into Closed Session at 9:45pm pursuant to S.19.85(1)(c) of the WI Statutes for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Governmental body has jurisdiction or exercises responsibility. The board will reconvene in open session to take necessary action as required and resume regular town business. MOTION seconded by Supervisor McGregor and carried.

MOTION made by Supervisor Krueger at 10:02pm to reconvene in open session to take necessary action as required and resume regular town business. MOTION seconded by Supervisor McGregor and carried.

Chairman Rasmussen adjourned at 10:03pm.

Respectfully Submitted by

Laura Bjork, Town of Namakagon Clerk