

# Town of Namakagon

## Comprehensive Planning Commission

### Minutes March 4, 2020

Meeting called to order at 8:3 a.m.

Members present: Sarah Boles, Jim Krueger, Mary D'Andrea, Larry Pribyl.

Absent members: Abett Icks, P.C. Rasmussen, Jeff Raether

Guest: Jack McGregor

1. **Approve Minutes:** The Minutes for **Feb. 5, 2020** were approved, as amended. The Minutes were accepted by Jim K., seconded by Larry P., and approved by all present.
2. **Jeff Raether** notified Sarah Boles and Chairman Bob Rasmussen that he has resigned from the Comprehensive Planning Commission.
3. Jim K. updated the CPC of discussions from the **Feb. Town Board Meeting**. The 3 Motions forwarded to the Town Board (i.e., that (1) the Town Hall be the primary site in emergencies, (2) budget for compressor a 22KW air-cooled generator and (3) pursue grant opportunities for additional resources) were accepted by the Town Board.
4. **Class A Special Use Permit:** The Planning Commission reviewed the Class A Special Use Permit (pink slip) for a short term rental request by John & Amy Stalter, 44905 Chicago Ave. The property is undergoing renovation and may not be available as a rental property until June, 2020. However, if the (1) Special Use Permit, the (2) license [health inspection] from the Bayfield County Health Dept., a (3) paid Town of Namakagon Occupancy Permit and Accommodations application, and the (4) septic inspection by Bayfield County, are received by the Town of Namakagon, the request will have met the Namakagon Land Use/Comprehensive Plan. Contingent upon meeting the above requirements, Sarah B. motioned, and Mary D. seconded, to approve the Special Use Permit. Approved by all present. The Town of Namakagon **Short Term Rental Stipulations** and **Rental Criteria** were added to the request. Jim K. will report to the Town Board at the March 10 meeting.
5. Henry Bigott, Hanks Landing and Garden Resort, 25200 S. Garden Ave., requests a Special Use Permit for cabin 1 (second can north from Hanks Landing (bar). If the (1) Class A Special Use Permit, the (2) license from the Bayfield County Health Dept., a (3) paid Town of Namakagon Occupancy Permit and Accommodations application, and the (4) septic inspection by Bayfield County, are received by the Town of Namakagon, the request will have met the Namakagon Land Use/Comprehensive Plan. Contingent upon meeting the above requirements, Jim K. motioned, and Larry P. seconded, to approve the Special Use Permit. Approved by all present. The Town of Namakagon **Short Term Rental Stipulations** and **Rental Criteria** were added to the request. Jim K. will report to the Town Board at the March 10 meeting.
6. The Planning Commission continued work on the Emergency Management Plan. Homework for the CPC is to read (unapproved) Ordinance #52-20 **Town of Namakagon Plan Commission Ordinance**. Ordinance #52-20 will be emailed to CPC members by the Town Clerk.

7. Based on language in the Plan Commission Handbook<sup>1</sup>, the Town of Namakagon Comprehensive Plan Commission can operate with 5 members; current members include Sarah Boles, Jim Krueger, Larry Pribyl, P.C. Rasmussen and Abett Icks. The CPC recommends the Town change the CPC membership to 5. Jim K. will report to the Town Board at the March 10 meeting.
8. Larry P. will take notes for the CPC until another secretary is appointed.
9. Change of CPC meeting time to 7:00 p.m.

Motion to adjourn, at 9:45, was made by Sarah B., and seconded by Mary D. The next Comprehensive Planning Commission meeting is set for Wednesday April 1, at **7:00 p.m.**

Submitted by Mary D'Andrea

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<sup>1</sup> Plan Commission Handbook, 2<sup>nd</sup> Ed., 2012, by Rebecca Roberts, Center for Land Use Education (College of Natural Resources UW-Stevens Point) p. 5 " Most plan commissions include seven members. However, towns with a population of 2,500 or less are authorized to form a five-member commission. At least ...one "citizen" member must serve on a five-member commission.