

TOWN OF NAMAKAGON
FOR – TOWN BOARD MEETING – February 11, 2020
At – NAMAKAGON TOWN HALL – 7:30pm
MINUTES

Chairman Rasmussen called the meeting to order at 7:30pm. Present were Chairman Rasmussen, Supervisors Jim Krueger and Jack McGregor, Treasurer Arlene Skultety, Clerk Laura Bjork and 3 others.

Agenda was posted in 3 places in town and noticed in the Daily Press. The Pledge of Allegiance was recited.

The minutes from the previous meeting were presented. MOTION made by Supervisor Krueger to dispense the reading of the minutes and approve them as presented. MOTION seconded by Supervisor McGregor and carried.

The Financial Report was read by Treasurer Skultety; checks approved and signed #3211 through #3254. Town Financials are available to the public upon request to the Treasurer.

COMPREHENSIVE PLANNING REPORT – Mary D’Andrea stated that the Plan Commission met Feb 5th and welcomed Larry Pribyl, who was appointed to finish the term for Laurie Lyons. The Plan Commission reviewed the Class A Special Permit for a short-term rental, and they recommended approval to the Town Board because it complies with the Comprehensive Land Use Plan with the Short-Term Rental stipulations and the Rental Criteria. The Plan Commission also reviewed the proposed Bayfield County Zoning Ordinance addition to Section 13-1-34: Home Occupations. Bayfield County will be addressing this amendment. Plan Commission member Mary D’Andrea will not be renewing her 3-year term. The Plan Commission continued to work on the Emergency Plan. There were 3 motions from the Plan Commission as follows; recommendation to the Town Board that the Town Hall be used as the primary site for emergencies, recommendation to budget plus/or minus \$10,000 as soon as reasonable for a 22KW air-cooled generator and installation at the Town Hall, supporting the Town Hall site for emergency operations and to continue the town business, and recommendation for the Town Board to explore grant opportunities for additional resources that may have an interest in using the Town Hall as a “go to site”.

LIBRARY REPORT – The library report will be posted on the website.

DISCUSSION AND POSSIBLE ACTION ON INSURANCE QUOTE FROM RURAL MUTUAL – Alan Schiefelbein was here representing Rural Mutual Insurance. He explained how he figured estimates for coverage. Alan presented a quote for comparable insurance and explained the coverage. They offered lower cost premium with higher replacement cost coverage. MOTION made by Supervisor McGregor to change insurance coverage for both the Fire Department and the Town and Work Comp to Rural Mutual Insurance from Young & Associates Insurance. MOTION seconded by Supervisor Krueger and carried.

DISCUSSION AND POSSIBLE ACTION ON A BAYFIELD COUNTY REQUEST FOR TOWN BOARD RECOMMENDATION ON A CLASS A SPECIAL USE PERMIT FOR JUNEK WEST, LLC, AGENT STEVE DUMMERMUTH JR., FOR AN OCCASIONAL RENTAL ON VRBO, LOCATED IN SECTION 3, TOWNSHIP 43N, RANGE 6W, LOT 4, TOWN OF NAMAKAGON – MOTION made by Supervisor Krueger to approve the recommendation for a Class A Special Use Permit for Junek West, LLC, agent Steve Dummermuth Jr., for an occasional rental on VRBO, located in Section 3, Township 43N, Range 6W, Lot 4, Town of Namakagon, because it complies with the Comprehensive Land Use Plan, CONTINGENT upon county approval of septic and compliance with Rental Criteria attached. MOTION seconded by Supervisor McGregor and carried.

DISCUSSION TO RESEARCH GRANT OPPORTUNITIES FOR EMERGENCY PLANNING – The Plan Commission requested that the Town look for grant opportunities to help in emergency planning. The board supports the research.

DISCUSSION AND POSSIBLE ACTION OF PURCHASING A GENERATOR FOR THE TOWN HALL – If there are grant monies available, this could be considered. Supervisor McGregor noted that the board needs to include this expense in the future budget if grant monies is not available. This will be an asset both for emergency purposes and daily operations. The town board support the purchasing of a generator and to research grant opportunities.

DISCUSSION AND POSSIBLE ACTION FOR THE TOWN HALL TO BE A PRIMARY SITE IN THE EVENT OF AN EMERGENCY – The Town Board supports the Town Hall being used as a primary site in the event of an emergency.

DISCUSSION AND POSSIBLE ACTION OF PARKING FOR THE NAMAKAGON WEENIE ROAST – Lakewoods may not be able to park vehicles on the ice and may need to use the parking lot at the Town Hall and shuttle people to Lakewoods. The Town Board will request Kevin Johnson to monitor the parking, keeping the helicopter landing free, and to be in town for this event. MOTION made by Supervisor Krueger to allow parking at the Town Hall contingent that the parking is monitored so access is not blocked for the Fire Department, Town Garages and the Helipad. MOTION seconded by Supervisor McGregor and carried.

DISCUSSION ON BAYFIELD COUNTY APPLICATION FOR 2020 NON-METALLIC MINING SITES –The Town Board agreed to apply for the 2020 Non-Metallic mining sites.

DISCUSSION AND POSSIBLE ACTION ON THE 2020 CENSUS BOUNDARY VALIDATION PROGRAM – There are no changes or annexes for the township.

DISCUSSION ON THE NEW RELEASE FROM WI DOT REGARDING THE MULTIMODAL LOCAL SUPPLEMENT PROGRAM – A release was received by the board. 1,030 town applications requesting \$568 million will compete for \$28.7 million.

Unfortunately, only 5% of the project funding request will receive assistance. Townships have loudly communicated to state policy makers that more investment is needed.

RESOLUTION #2020-01 TO AMEND THE 2019 BUDGET –Resolution presented as follows:

A resolution changing the 2019 budget of the Town of Namakagon, Bayfield County, Wisconsin adopted by a two-thirds majority vote of the entire membership of the Town Board.

That year-to-date, the Intergovernmental Revenue Account has a surplus of \$5,200.

That year-to-date, the Public Works Expense Account has a deficit of \$1,900 and the Public Safety Expense Account has a deficit of \$550 and the General Government Expense has a deficit of \$2,300 and the Conservation & Development Expense Account has a deficit of \$300 and the Other Financing Use has a deficit of \$150; and

NOW THEREFORE BE IT RESOLVED by the Town Board of the Town of Namakagon as follows:

That the sum of \$5,200 surplus in the Intergovernmental Revenue is hereby to be expended as follows:

\$1,900 to the Public Works Expense

\$550 to the Public Safety Expense Account

\$2,300 to the General Government Expense Account

\$300 to the Conservation & Development Expense Account

\$150 to the Other Financing Use Expense Account.

Adopted this 11th day of February 2020.

MOTION made by Supervisor McGregor to approve Resolution #2020-01 to amend the 2019 Budget. MOTION seconded by Supervisor Krueger and carried.

DISCUSSION OF ITEMIZED PUBLIC RECORDS TO BE SENT TO THE WISCONSIN STATE HISTORICAL SOCIETY FOR NOTIFICATION OF DESTRUCTION – The Town Board approves the presented itemized public documents to be sent to the Wisconsin State Historical Society for notification of destruction.

DISCUSSION AND POSSIBLE ACTION OF CLERK’S OLD COMPUTER – Supervisor McGregor cleaned the old computer and took the hard drive out. He recommends that the hard drive be kept in the records room. The old computer will be given to the Road Crew with a new hard drive and necessary programs. The Treasurer’s old computer will also be wiped clean and the hard drive stored. The Town Board approves the storage of the hard drive and the upgrades made to the computers to allow the Road Crew to utilize them.

DISCUSSION AND POSSIBLE ACTION OF EMPLOYEE HANDBOOK – The board agreed to have an HR representative look at the handbook. Afterwards it will go to a work meeting.

DISCUSSION AND POSSIBLE ACTION OF TOWN OF NAMAKAGON GRIEVANCE PROCEDURE –The Grievance Policy was presented. MOTION made by

Supervisor Krueger to approve the Employee Grievance Procedure as presented.
MOTION seconded by Supervisor McGregor and carried.

APPOINTMENT OF A PLAN COMMISSION MEMBER FOR THE TERM MAY 2020
THRU APRIL 2023 – There was discussion on how many members are needed on the
Plan Commission. Tabled.

REVIEW CORRESPONDENCE – Thank you's were received from Namakagon Trail
Groomers and for the Community Club. The board received an update from Enbridge
regarding the re-route of pipeline in northern Wisconsin. The Bayfield County Ordinance
amendment notice was received. It was noted that Bayfield County had sent out several
non-compliance short term rental letters.

PUBLIC COMMENT – Joanne Schultz asked about appointments and oaths for election
workers.

SET DATE FOR THE NEXT BOARD MEETING Tuesday, March 10, 2020 @ 7:30PM.

MOTION made by Supervisor Krueger to go into Closed Session at 9:29pm pursuant to
S.19.85(1)(c) of the WI Statutes for considering employment, promotion, compensation
or performance evaluation data of any public employee over which the Governmental
body has jurisdiction or exercises responsibility. The board will reconvene in open
session to take necessary action as required and resume regular town business. MOTION
seconded by Supervisor McGregor and carried.

MOTION made by Supervisor Krueger at 9:34pm to reconvene in open session to take
necessary action as required and resume regular town business. MOTION seconded by
Supervisor McGregor and carried.

Chairman Rasmussen adjourned the meeting at 9:34pm.

Respectfully Submitted by

Laura Bjork, Town of Namakagon Clerk