

Town of Namakagon  
Waste Screening Plan  
September 10, 2019

1. As required under NR524.05 a trained operator or certified facility manager shall be present during all hours of operation and a list of all trained operators and certified facility managers shall be maintained at the landfill. Operators and managers must maintain current certificates and complete required training to maintain their certificate.
2. The landfill will accept only construction and demolition solid waste consisting of concrete, bricks, bituminous concrete, wood, glass, masonry, roofing, siding and plaster, alone or in a combination to include insulation, wiring, and plumbing materials directly resulting from construction and demolition activities.
  - a. The landfill will not accept the following:
    - i. Waste paints, solvents, sealers, adhesives, or similar materials
    - ii. Yard wastes such as leaves and grass
    - iii. Recyclable materials such as aluminum containers, corrugated and other container board, glass containers, magazines, newsprint, office paper, waste tires, steel containers or other recyclable materials
    - iv. Batteries, microwaves, refrigerators, air conditioners, appliances, furniture, bed mattresses, waste oil, friable and or Category II friable asbestos, household garbage and refuse
  - b. Separate dumpsites for brush, limbs, stumps and metals (steel, aluminum, etc.), yard waste, recyclable material, batteries, appliances (microwaves, refrigerators, freezers, air conditioners, dehumidifiers, ovens, stoves, furnaces, hot water heaters), furniture, bed mattresses, waste oil, household garbage and refuse are available.
3. The following procedure will be used to limit unauthorized waste from entering the construction and demolition landfill.
  - a. The site operator will fill out an order with the customers name and date. The driver will be informed of material accepted as specified under 2.a and 2.b and sign off that the material being dumped is in compliance. The operator will conduct an initial screening before it is allowed into the landfill site.
  - b. Loads observed with unauthorized solid waste or any hazardous waste will be rejected at the office. If unauthorized items are observed, the driver will be advised that they must sort out these items and remove them either to the appropriate Recycling area or to a Department approved Solid Waste Facility. This will be noted on the customers order.
  - c. The Waste Screening Plan and an informational handout defining approved construction and demolition waste types will be available at the office and/or the disposal site.

4. The following procedures will be used for the overall inspection process of incoming waste loads:
  - a. The site operator will fill out an order with the customers name and date. The dispatcher will conduct an initial screening of the load as specified under 3.a. above.
  - b. If the waste load is accepted, the driver will be directed to the demolition landfill. The load will be placed within the footprint of the site and site operator will inspect the dumped load.
  - c. If any unauthorized items are observed in the load, the site operator will notify the customer. The customer will remove the unauthorized items from the landfill either to the appropriate Recycling Facility or to a Department approved Solid Waste Facility or the site operator will remove them at a cost to the customer. The site operator will be responsible to ensure that this is done.
  - d. The order is then returned to the office and rejected materials and correct yardage and violations are verified and noted.
  - e. A scrap metal dumpster is maintained at the demolition landfill to accept salvageable metals for recycling which are removed from the loads by the driver or site operator.
5. The following procedure will be used for handling and disposal of prohibited items:
  - a. Unauthorized wastes discovered during the initial screening at the office, or during the load inspection at the site will be handled as specified under 3.b., 4.c., and 4.d.
  - b. If the site operator finds unauthorized waste in the site, the material will be removed from the active area. The operator will attempt to identify who brought in the material. If the hauler can be identified, they will be contacted to return and pick up the unauthorized waste. If the hauler cannot be determined, or if they fail to remove the waste, the waste shall be transported and removed to a Department approved facility by the owner of the demolition landfill.
  - c. In addition to the above, the Department will be notified immediately if any hazardous wastes are encountered during the inspection or in the landfill. A record of the hauler and/or generator will be maintained if this information is known or can be obtained.
  - d. The operator shall maintain written documentation of cases where unauthorized waste is received, who the waste was received from, how the individual was informed of the infraction and how the facility owner informed the individual of what wastes are acceptable.

6. The following procedure will be enforced for waste screening non-compliance:
  - a. We will attempt to talk to the customer. If the customer is in non-compliance unknowingly, a verbal warning will be given. The customer will need to remove the unapproved waste either to the appropriate Recycling Facility or to a Department approved Solid Waste Facility.
  - b. If the customer is in non-compliance deliberately, the customer will need to remove the unapproved waste either to the appropriate Recycling Facility or to a Department approved Solid Waste Facility. The customer will no longer be allowed to use the site.
  - c. There will be a logbook on the premises. For every offense we will log their name, date and offense.
  - d. A sign will be posted with summary of relevant rules and regulations.
  - e. Failure to comply may result in a \$100 fine for each violation. The fee may be waved if the contractor cleans up the violation.
7. Each operator present at the landfill shall have read and initiated that he/she is familiarized with and understands all Waste Screening Methods listed.

Approved this 10<sup>th</sup> day of Sept, 2019



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Robert Rasmussen, Town Chairman