

**TOWN OF NAMAKAGON
APPROVED MINUTES
WORKSHOP BOARD MEETING
TUESDAY OCT 2, 2018
AT THE NAMAKAGON TOWN HALL
4:30 P.M.**

Meeting called to order at 4:30 P.M. by Robert Rasmussen. Supervisors present were Jack McGregor and Jim Krueger. The treasurer- Arlene Skultety and Town Clerk Jeffery Raether. No members of the public were present.

A Workshop was held to discuss and define – Job descriptions for the Town Chair, Supervisors, Town Clerk, Treasurer and all Town Employees. A decision for each member present, to list their own job activities, for review at next workshop meeting date of 5PM on Oct 9, 2018. There was no discussion of road crew job descriptions or responsibilities. Discussions will continue to next workshop meeting No motions were entertained.

Meeting adjourned at 5:40 pm by Chairman Rasmussen.

**Jeffery Raether
Town Clerk**