

**Town of Namakagon
Comprehensive Planning Commission
Meeting Minutes February 7, 2018**

Meeting called to order at 9:06 a.m.

Members present: Sarah Boles, Jeff Raether, Jim Krueger, Mary D'Andrea, Abett Icks, P.C. Rasmussen, Patsy Rieckhoff

Public in attendance: 2

1. **Meeting Minutes** of January 3, 2018, approved, as corrected. Motion by Jim K. to approve the minutes. Motion seconded by Jeff R. Motion carried.
2. **Review of variance request** for property owners Paul & Jane Pasin, on property 30995 County Hwy M, Clam Lake, WI 54517 was reviewed and discussed.

Pertaining to this request, the Town received a copy of the following:

- a. Town Board Recommendation (Pink Slip) for Paul & Jane Pasin.
- b. Bayfield County Planning and Zoning Department letter to Paul & Jane Pasin, January 23, 2018.
- c. Board of Adjustment Public Hearing notice of February 22, 2018, concerning Case # 18-01B.
- d. Bayfield County Board of Adjustment Public Hearing and Meeting Agenda, February 22, 2018.
- e. Pasin Residence Site Plan A1.0, page 1 and 2, Nelson Surveying Incorporated. Applicants are "seeking, (1) a variance to reduce the NW (Northwest) setback from the OHWM from the required 75.0' to 35.5' and (2) a variance to reduce the SE (Southeast) setback from the OHWM from the required 75.0' to 45.3'."

The proposed house addition, as is, does not meet the Comprehensive Plan as the proposed structure is closer to the water than the original structure. The request does not include any stated hardship for the variance.

Jim K. motioned to deny Paul and Jane Pasin variances because it does not meet the Comprehensive Plan. The motion was seconded by Jeff R. Motion carried. Jim K. will report to the Board at the Feb. Town Board Meeting.

The Town of Namakagon Board must respond, per this request, to the Board of Adjustment before the February 22, 2018 meeting.

3. Motion to move agenda item 7 to 3. Motioned by Jim K., seconded by Mary D. Motion carried.

Short Term rental application for Mark and Carol Kvernen, NamaKabin LLC, for 45890 County Highway D property, was reviewed. The necessary permit forms were complete. Motion by Jim K to recommend approval for this permit as it meets the Namakagon Land Use Plan/Comprehensive Plan; motion seconded by Jeff R. All in favor, motion carried. The Town of Namakagon Short Term Rental Stipulations and Rental Criteria were added to the request. Jim Krueger will report to the February Board Meeting.

4. Continued work on the **Comprehensive Plan**. Table 10.7 Land Use Implementation was completed. The revised tables¹ will be emailed to the Comprehensive Planning Commission members for the March CPC meeting. The revised Tables will be sent to the Town of Namakagon before the Annual Board Meeting in April.
5. **Topics discussed:** The revised tables contain language to address the potential affect of CAFO's in the Town of Namakagon. Additionally, the Town is zoned Forestry, Residential or Commercial, not Agricultural.
6. **Topics discussed:** Properties identified as "Short term Rentals" in the Town of Namakagon total 61. This number excludes short term rentals at Four Seasons, Garmisch and Lakewoods.
CPC would like to know when a request for a Short Term Rental is part of a rental business. Can these questions be added to the Short Term Rental Permit: "Do you own other rental properties in the Town of Namakagon? AND Do you own other rental properties in Wisconsin or US?"

Motion to adjourn was made by Mary D. and seconded by Sarah B. Meeting adjourned at 10:55 a.m. Next meeting set for Monday, March 5th, at 9:00 a.m.

Submitted by Mary D'Andrea

¹ Housing Implementation Schedule
Transportation Implementation Schedule
Utilities and Community Facilities Implementation Schedule
Economic Development Implementation Schedule
Intergovernmental Cooperation Implementation Schedule
Agricultural, Natural, and Cultural Resources Implementation Schedule
Land Use Implementation Schedule