Town Hall Policy and Rules

Rates:

 Daily use for meetings/classes/civic functions, Non-Profits N/C

 Hall use for Groups of more than 25: (weddings/parties/etc) $100.00

 ($100.00 cleaning deposit required – may be refunded after inspection)

 Namakagon Residents (25 people or less) $25 without Kitchen

($25.00 cleaning deposit required – may be refunded after inspection)

 $35 with Kitchen

 ($35.00 cleaning deposit required – may be refunded after inspection)

 No Commercial Use

Cleanup:

When finished, take down any decorations, put away tables and chairs and clean hall. Broom/mops in kitchen.

 Town garbage bin liners will be furnished, any additional liners are $3.00 each.

 Recyclables are to be cleaned/drained and put into recycle bins.

Dishwasher:

If using the Dishwasher, please make sure that it is turned off before leaving. The instructions for the dishwasher are located in the kitchen above the dishwasher hanging on the wall.

Heat:

 In winter set the thermostat to 65 when leaving

Scheduling:

Contact the clerk at namakagon@cheqnet.net or 715-794-2651 to schedule the use of the Town Hall.

Last updated 5/2022