

Town of Namakagon

Comprehensive Planning Commission

Minutes February 5, 2020

Meeting called to order at 9:05 a.m.

Members present: Sarah Boles, Jim Krueger, Mary D'Andrea, Abett Icks, Larry Pribyl, and P.C. Rasmussen.

Absent members: Jeff Raether

Guest: Jack McGregor

1. **Approve Minutes:** The Meeting Notes for **Dec. 4, 2019** were approved as Minutes. The Minutes were accepted by Jim K., seconded by Sarah B., and approved by all.
2. **Approve Minutes:** The Minutes for **Jan. 8, 2020**, with corrections, were approved by Jim K., and seconded by Sarah B., and approved by all.
3. **Welcome to Larry Pribyl** as a member of the Town of Namakagon Comprehensive Planning Commission. The Commission appointment is for 1 year, completing Laurie Lyons term.
4. **Class A Special Use Permit:** The Planning Commission reviewed the Class A Special Use Permit (pink slip) for a short term rental request by Junek West LLC, Steve Dummermuth at 22470 North Circle Dr. The Dummermuth (west) duplex was viewed by 3 members of the Planning Commission. Since the request meets the Namakagon Land Use/Comprehensive Plan, a motion to approve was made by P.C. Rasmussen, and seconded by Sarah. B. The motion was approved by all. The Town of Namakagon **Short Term Rental Stipulations** and **Rental Criteria** were added to the request. Mary D'Andrea will report to the February Board Meeting.
5. The Planning Commission reviewed the proposed Bayfield County Board of Supervisors amendment to the County Zoning Ordinance to create Section 13-1-34: **Home Occupations**. The amendment will be addressed at the Bayfield County Planning and Zoning Committee's February 20, 2020 meeting.
The Home Occupation regulation intends to permit residents to engage in certain Home Occupations (i.e., telecommuting, home office, artist workshop, dressmaking, etc.) while ensuring that the occupations will not be a detriment to the character and livability of the surrounding area. (Note: This is **not** the Home-based Business ordinance.)
The Namakagon Planning Commission had no questions of the proposed amendment.
6. Planning Commission member **Mary D'Andrea** will not renew her 3 year commission in April.
7. The Planning Commission continued work on the Emergency Management Plan.
Motion 1: As referenced in the Town of Namakagon Comprehensive Plan, 10.3.3.B.¹, the Planning Commission recommends to the Town Board that the Town Hall be used as the primary site for emergencies. The Motion was made by Jim K., seconded by P.C. Rasmussen, and approved by all.

¹ 10.3.3.B Objective: Develop Town of Namakagon Emergency Management Plan to include, at a minimum, designation of Town Hall as designated place where residents, etc, can use (an installed) generator for emergency use.

Motion 2: The Planning Commission recommends to the Town Board to budget plus/or minus \$10,000.00 , as soon as reasonable, for a 22KW air-cooled generator, installed, at the Town Hall, supporting the Town Hall site for Emergency operations and to continue the Town business. The Motion was made by P.C. Rasmussen, seconded by Larry P., and approved by all.

Motion 3: The Planning Commission recommends that the Town explore grant opportunities, for additional resources, with other entities (i.e., U.S. Forest Service, Wisconsin Department of Natural Resources, Bayfield County, Federal Emergency Management Agency), that may have an interest in using the Namakagon Town Hall as a “go to site” . The Motion was made by Mary D., seconded by Sarah B., and approved by all.

Mary D’Andrea will report the three Motions to the February Town Board Meeting.

Motion to adjourn, at 10:30, was made by Sarah B., and seconded by Mary D. The next Comprehensive Planning Commission meeting is set for Wednesday March 4, at **8:30** a.m.

Submitted by Mary D’Andrea